



Phone: 01493 661523
Email: office@ocppa.co.uk
Web: www.ocppa.co.uk
Principal: Mrs L Watkins BEd (Hons)

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09th February 2024

Dear Parents/Carers

We will be holding Parents' Evening events in the coming weeks. The first will be held on Wednesday 28^{th} February and the second on Thursday 29^{th} February. These are for children in all year groups and will run from 3.20 pm - 6.00 pm on both days with the exception of children in Miss Cunningham's Trailblazers, which will be held on Monday 18^{th} March from 12.30 pm - 6 pm.

The purpose of the meetings is to discuss your child's learning with their class teacher, including their strengths and areas for development. The meetings will take place in your child's classroom.

We operate an online booking system for appointments and you will be sent an automatic invitation to book via parentmail at 9.00am on Tuesday 13th February.

The NHS Mental Health in Schools Team will also be attending both Parents' Evening events and will be available in the Key Stage 1 Hall to talk with parents/carers. Mrs Watkins will also be available to talk to parents and carers throughout both evenings.

We are keen to gather feedback from parents and carers and therefore, you will be provided with a survey upon arrival. We would be grateful if these could be completed and returned via the boxes provided during Parents' Evenings. All completed surveys will be entered into a prize draw.

We would politely remind parents that it is important to keep to the allocated time slot in order for the evenings to run as smoothly as possible. If you require a more detailed discussion with your child's teacher, please feel free to arrange a separate appointment via the school office.

Yours sincerely

Mrs L Watkins

Principal

